

# ORCID Board Meeting Summary - November 2022

**Meeting Date:** 29-30 November 2022

**Meeting Location:** This meeting was held virtually via Zoom.

## 29 November Attendance:

- **Voting Members:** Linda O'Brien, Amal Amin Ibrahim, Clare Appavoo (joined during Finance Update), Paul Gemmill, Yuko Harayama, Lisa Janicke Hinchliffe, Daniel Hook, Calvin Johnson, Alison Mitchell, Katharina Ruckstuhl, Daisy Selematsela, Michael Ullyot, Jesse Xiao
- **Non-Voting Members & Staff:** Chris Shillum (Ex Officio), Tom Demeranville, Stephanie Harley (Secretary), Sarah Hershberger, Julie Petro, Will Simpson, Jackie Ewenstein (legal counsel)
- **Regrets:** Lori Ann Schultz

## 30 November Attendance:

- **Voting Members:** Linda O'Brien, Amal Amin Ibrahim, Clare Appavoo (joined during the Annual Plan), Paul Gemmill, Yuko Harayama, Daniel Hook (joined during the Annual Plan), Calvin Johnson, Alison Mitchell, Katharina Ruckstuhl (left during the Annual Plan), Lori Ann Schultz, Daisy Selematsela, Michael Ullyot, Jesse Xiao
- **Non-Voting Members & Staff:** Chris Shillum (Ex Officio), Tom Demeranville, Stephanie Harley (Secretary), Sarah Hershberger, Will Simpson, Jackie Ewenstein (legal counsel)
- **Regrets:** Lisa Janicke Hinchliffe, Julie Petro

## Summary:

On Day One, the Board reviewed the Executive Director's Report, confirmed its 2023 meeting schedule, and discussed the results of the Board self-assessment survey. The Audit & Risk Committee introduced the risk register and the Finance Committee shared the Membership & Finance Report, a draft compensation policy, priorities for the committee in 2023, and updates to the accounting manual.

On Day Two, the Board approved the 2023 annual plan and received updates from the Nominating Committee and Membership & Fees Committee. The Chair encouraged

members to consider serving as committee chairs in 2023 and thanked the departing members for their service over the years. In a closed session, the Board reviewed the Executive Director's annual performance report.

**Motions Passed:**

- **MOTION:** To approve the September 2022 Board Meeting Minutes. **VOTE:** Approved, unanimously. **Abstentions:** None.
- **MOTION:** To accept the ORCID Risk Register as prepared by staff and reviewed by the Audit and Risk Committee at its September 2022 meeting. (KR/KM). **VOTE:** Approved, unanimously. **Abstentions:** None.
- **MOTION:** To approve the updated accounting manual as drafted (DH/CA). **VOTE:** Approved, unanimously other than abstentions. **Abstentions:** CJ.
- **MOTION:** To approve the Finance Committee's 2023 work plan as outlined (CA/KM). **VOTE:** Approved, unanimously other than abstentions. **Abstentions:** CJ.
- **MOTION:** To approve a 2023 meeting schedule to include two in-person meetings. (LJH/MU) **VOTE:** Approved, unanimously. **Abstentions:** None.
- **MOTION:** To approve the proposed 2023 Annual Plan. (LOB/PG) **VOTE:** Approved, unanimously. **Abstentions:** None.