I’m a Member, Now What?! — The ORCID Member Portal

29 September 2022
What are we covering in this session?
Session outline

- What is the ORCID Member Portal
- Homepage
- Reporting
- Access and Account Management
- For ORCID Consortium Members: Affiliation Manager
- Q/A
Who will be talking to you today?
Presenters

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What is the Member Portal?
What is the ORCID Member Portal?

- Suite of tools that helps institutions make the most of their ORCID membership
- Available to all ORCID members
- Translated content
- Ongoing development
Tools currently available
What’s available within the portal

- Account Management
- Homepage
- Member Reports
- Links to resources
- Affiliation Manager (consortia members only)
Homepage
Membership: Active

**ORCID**

ORCID, which stands for Open Researcher and Contributor ID, is a global, not-for-profit organization sustained by fees from our member organizations. We are community-built and governed by a Board of Directors representative of our membership with wide stakeholder representation. ORCID is supported by a dedicated and knowledgeable professional staff.

**Our Vision**

ORCID's vision is a world where all who participate in research, scholarship, and innovation are uniquely identified and connected to their contributions across disciplines, borders, and time.

**Our mission**

In order to realize our vision, ORCID strives to enable transparent and trustworthy connections between researchers, their contributions, and their affiliations by providing a unique, persistent identifier for individuals to use as they engage in research, scholarship, and innovation activities.
Access and Account Management
Accessing the portal

- Access is provided to the main contact
- Activation email and organisation owner email will be sent

As part of your organization's ORCID membership you have access to the ORCID Member Portal. You can use the portal to access your member reports and a suite of other tools that will help you make the most of your membership.

Your ORCID member portal account is ready to be activated. Please click on the URL below to activate your account and set a password.

https://member-portal.org/activate?prov=3840180331318033683

This link is only valid for 24 hours. If you click the link after it has expired you will automatically be sent a new link by email.

If you have any questions or problems accessing then please contact our Engagement Team.

Warm Regards,
The ORCID Member Portal Team

membership@orcid.org

You have received this email as a service announcement related to your ORCID Member Portal account.
What is the role of the organization owner?

- Only one organization owner
- Add and delete user accounts for your organization
- Role can be transferred to a different user at the same organization
- Users of the portal do not have to be listed as an ORCID contact

Only one organization owner
What users can see and do

- See the information that we display on the homepage
- Access all reports
- Access resources
- Update account settings for their own account
- Access Affiliation manager (if enabled for consortium members)
Reporting
View reporting walkthrough in the webinar recording:

https://vimeo.com/755653897#t=452
Member report
## Affiliation report (several organization IDs)

### Registered Organization IDs

<table>
<thead>
<tr>
<th>Identifier Type</th>
<th>Identifier value</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ringgold ID</td>
<td>27259</td>
<td>Technische Universität Wien</td>
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<tr>
<td>Ringgold ID</td>
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<tr>
<td>GRID</td>
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<td>TU Wien</td>
</tr>
<tr>
<td>ROR</td>
<td><a href="https://ror.org/04d836q52">https://ror.org/04d836q52</a></td>
<td>TU Wien</td>
</tr>
</tbody>
</table>

### Affiliations created over time by Org ID

![Affiliations created over time by Org ID](image)
Let’s watch the video: https://youtu.be/_e_JWQVwXeE
Simple and easy workflow for all

- **Member Portal**
  - Member admin: Upload CSV file with researcher emails and affiliation data.
  - Member admin: Download CSV file with researcher emails and corresponding ORCID authorization links.
  - Member admin: Send individual emails with unique ORCID authorization link to researchers.
  - Member portal: Send authorization notifications direct from the Member Portal.

- **iD**
  - Researchers: Click link in email or notification to grant permission to update ORCID record.

- **CSV**
  - Receive permission information and post affiliation data to researcher ORCID records.
Have a question?

Raise your hand and we’ll unmute you
Thank you for your attention

I’m a Member, Now What?! – Help & Support